



**AITKIN COUNTY BOARD OF COMMISSIONERS**

March 11, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

**1.A CALL TO ORDER**

Chair Wedel called the meeting to order at 9:00 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
Jessica Seibert	County Administrator	Present
April Kellerman	Administrative Assistant	Present

**1.B PLEDGE OF ALLEGIANCE**

**1.C APPROVAL OF AGENDA**

Motion to: Approve the agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund

**1.D Citizens Public Comment - None**

**2 CONSENT AGENDA**

Motion to: Approve the Consent Agenda.

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Travis Leiviska

**A) Correspondence File-**

February 25, 2025 - March 10, 2025

**B) Approve County Board Minutes-**

February 25, 2025

**C) Approve Electronic Funds Transfers**

<b>Total</b>	\$1,596,828.72
--------------	----------------

**D) Approve Commissioner's Vouchers**

Commissioner Warrants 02.28.25

	General	Reserves	R&B	Trust	Total
	\$82,208.97	\$2,053.04	\$92,127.05	\$9,579.16	
	\$2,006.16	\$16,093.39	\$69.02	\$53,128.00	
					\$257,264.79

**E) Approve-**

Fire Protection Contract - City of McGregor

**F) Approve Auditor Vouchers-**

Auditor Warrants 02.28.25

General	\$7,780.72	R&B	\$602,676.76	Township	\$98,920.00	<b>Total</b>	\$709,377.48
---------	------------	-----	--------------	----------	-------------	--------------	--------------

**G) Approve Manual Warrants/Voids/Corrections-**

ELAN 02.13.25

General	\$3,034.55	Reserves	\$609.91	HHS	\$789.90	<b>Total</b>	\$4,434.36
---------	------------	----------	----------	-----	----------	--------------	------------

**H) Approve Auditor Vouchers-**

Auditor Warrants - HHS 02.28.25

HHS	\$46,638.78				<b>Total</b>	\$46,638.78
-----	-------------	--	--	--	--------------	-------------

**I) Approve Manual Warrants/Voids/Corrections-**

Manual Warrants 02.28.25

General	\$1,579.61	State	\$2,601.09			<b>Total</b>	\$4,180.70
---------	------------	-------	------------	--	--	--------------	------------

**J) Approve-**

Fire Protection Contract - Hill City

**K) Approve-**

JPA between the BCA and Aitkin County HR

**L) Adopt Resolution-**

Mille Lacs Trails Federal Recreational Trail Program Grant Application

**M) Approve-**

Recommendation from the Consultant - VCET Admin Assistant

**N) Adopt Resolution-**

Application to Make Retail Sales of Cigarette & other Tobacco Products

**O) Adopt Resolution-**

Final Contract Payment #20231

**P) Approve Auditor Vouchers-**

Auditor Warrant - Teamsters Health Insurance

General	\$35,442.00					<b>Total</b>	\$35,442.00
---------	-------------	--	--	--	--	--------------	-------------

**Q) Approve Auditor Vouchers-**

Auditor Warrant - HHS 03.07.25

General	\$30.10	HHS	\$146,525.36			<b>Total</b>	\$146,555.46
---------	---------	-----	--------------	--	--	--------------	--------------

**Regular Agenda**

3A John Welle – County Engineer

**Motion to:**

Adopt Resolution - Detour Agreement No. 1058492

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Michael Kearney
<b>SECONDER:</b>	Commissioner Bret Sample

4A Bobbie Danielson – Human Resources Director

**Informational Only**

County Administrator Recruitment Update

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

5A Jessica Seibert – County Administrator

**Informational Only**

2024 Year End Budget Presentation

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

5B Jessica Seibert – County Administrator

**Administrator Updates**

AMC Legislative Conference, Regular 1:1's, Personnel Committee, Meeting with Planning & Zoning re: Big Sandy, Hosted Regular MACA meeting, upcoming Committee of the Whole meeting on March 17th at 1:00pm

6A Kevin Turnock - Assistant Zoning Administrator

Public Hearing for Proposed Feedlot at 9:30 a.m.

<b>PUBLIC HEARING:</b>
<b>Open:</b> 9:30 A.M.
<b>Public Comment:</b> Tim Nies, Aitkin County resident Kenneth Sizemore, Aitkin County resident Dale Lueck, Aitkin County resident
<b>Closed:</b> 9:44 A.M.

6B Kevin Turnock - Assistant Zoning Administrator

**Motion to:**

Adopt Resolution for Proposed Feedlot

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Michael Kearney

7A Dennis Thompson – Land Commissioner

**Informational Only**

ACLD 2024 Budget Review

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

8A Dave McMillan – LLCC Manager

**Informational Only**

Long Lake Conservation Center 2024 Budget Review

<b>RESULT:</b>	<b>INFORMATIONAL ONLY</b>
<b>MOVER:</b>	
<b>SECONDER:</b>	

8B Dave McMillan – LLCC Manager

**Motion to:**

Approve Completion of MLEC Loan Application for LED Lighting Retrofit for future Board action

<b>RESULT:</b>	<b>APPROVED (5 TO 0)</b>
<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund

9A Board of Commissioners

Commissioner Committee Reports

AMC Legislative Conference, East Central Regional Library Board, NACo Legislative Conference, McGregor Airport Committee, Natural Resources Advisory Committee, Aquatic Invasive Species, Flyers Club Fly-in, Personnel Committee

**Motion to Adjourn**

Motion made at 10:52 a.m.

<b>MOVER:</b>	Commissioner Bret Sample
<b>SECONDER:</b>	Commissioner Laurie Westerlund
<b>Next Regular Board Meeting:</b>	<b>Tuesday, March 25, 2025</b>

---

J. Mark Wedel, Board Chair  
Aitkin County Board of Commissioner

---

Jessica Seibert  
County Administrator